

**Town of Sunset Beach  
Council Meeting  
September 19, 2017**

**MINUTES**

**Members Present:** Mayor Robert Forrester, Mayor Pro-Tem Carol Scott, Councilman Peter Larkin, Councilman Mark Benton; Councilman Rich Cerrato and Councilman John Corbett

**Members absent:** None

**Attorney & Staff Present:** Susan Parker, Town Administrator; Kevin Dempsey, Fire Chief; Cindi Stephenson, Public Works Administrative Assistant and Lisa Anglin, Town Clerk

Mayor Forrester called the Meeting to order at 9:00 am and the Pledge of Allegiance was recited by those in attendance.

**Draft Agenda Review and Approval**

Mayor Forrester informed the Council that FEMA has advised that public relief funds designated for Hurricane Matthew have been temporarily frozen due to Hurricane Harvey and Irma.

Councilman Cerrato requested to add an agenda item to discuss elected officials manning the Sunset at Sunset Town booth. The Council agreed.

Mayor Pro-Tem Scott expressed disappointment that there were so few items on the agenda and questioned why the expected items were moved to a later meeting. Susan Parker advised that the items were moved due to Staff time being shifted to prepare for Hurricane Irma and Attorney related items that were moved at his requests.

Councilman Larkin advised that an edited version of the Park documents, Chapter 99, Special Events Policy and the Fee Schedule, needs to be produce for Council consideration in advance of being placed on an Agenda. Councilman Benton, Councilman Cerrato and Mayor Pro-Tem Scott will produce the edited documents and submit to Staff for the October 2, 2017 Agenda packet.

COUNCILMAN BENTON MADE A MOTION TO APPROVE THE AGENDA AS AMENDED.  
MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

**Public Comments on Agenda Items Only**

Tom Vincenz 422 36<sup>th</sup> Street – Informed the Council that Planning Board ETJ Member Bob Tone has resigned from the Planning Board and requested the Council add the authorization to advertise for this position to today's agenda. (Mr. Tone has not submitted a resignation letter to Staff)

**Old Business**

Consideration of Action to Formally Reduce the ABC Board Membership to three (3)

COUNCILMAN CERRATO MADE A MOTION TO REDUCE THE ABC BOARD MEMBERSHIP TO THREE. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Consideration of Re-Appointment for the ABC Board Term Expiration of November 2017 or

Authorization for Town Clerk to Advertise Position

MAYOR PRO-TEM SCOTT MADE A MOTION TO AUTHORIZE THE TOWN CLERK TO ADVERTISE THE POSITION. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Consideration of Re-Appointment for the two (2) Planning Board Term Expirations or Authorization for Town Clerk to Advertise the two (2) Positions

MAYOR PRO-TEM SCOTT MADE A MOTION TO ADVERTISE THE TWO (2) PLANNING BOARD POSITIONS. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

**New Business**

Discussion Concerning Request of NCBIWA Board for Director Nominations

Mayor Forrester advised that the Council has been contacted by Dawn York, NCBIWA Nominating Committee Chairperson, informing the Council that anyone interested in serving on the NCBIWA Board of Directors is requested to submit their name, a brief bio and residing County by September 20<sup>th</sup> to be considered by the Nominating Committee. Councilman Cerrato volunteered to submit his information for consideration and the Council agreed.

Review upcoming Agenda Items and Identify New Agenda Items for October 2, 2017 Meeting

The Council reviewed the Disposition of Directives and made the following amendments:

- Moved to the October 17, 2017 Agenda – Fire Fees Additional Funding Discussion
- Moved to the October 17, 2017 Agenda – Discussion Medcalf Drive Roadway

Sunset at Sunset Town Booth

The Council discussed if elected officials should man the Sunset at Sunset Town Booth.

COUNCILMAN CERRATO MADE A MOTION THAT ONLY TOWN STAFF WILL MAN THE SUNSET AT SUNSET TOWN BOOTH DURING AN ELECTION YEAR. MAYOR FORRESTER CALLED FOR A VOTE. COUNCILMAN CERRATO AND MAYOR PRO-TEM SCOTT VOTED YES. COUNCILMAN BENTON, COUNCILMAN CORBETT AND COUNCILMAN LARKIN VOTED NO. THE MOTION FAILED.

COUNCILMAN BENTON MADE A MOTION THAT ELECTED OFFICIALS CAN ONLY MAN THE SUNSET AT SUNSET TOWN BOOTH IN AN ELECTION YEAR IF THE OFFICIAL IS NOT RUNNING FOR RE-ELECTION. MAYOR FORRESTER CALLED FOR A VOTE. COUNCILMAN BENTON, COUNCILMAN CORBETT, COUNCILMAN CERRATO AND COUNCILMAN LARKIN VOTED YES. MAYOR PRO-TEM SCOTT VOTED NO. THE MOTION CARRIED BY MAJORITY VOTE.

**Public Comments**

Charles Nern 647 Oyster Bay Drive – Advised that Sunset at Sunset is a Town event and all elected officials should be present to represent the Town.

Tom Vincenz 422 36<sup>th</sup> Street – Encourage the Council to explore methods to reduce the amount of sand that collects on Main Street during the sidewalk construction.

**Adjournment**

COUNCILMAN CERRATO MADE A MOTION TO ADJOURN THE SEPTEMBER 19, 2017 COUNCIL MEETING. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY A UNANIMOUS VOTE.

**Town of Sunset Beach**

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**Robert Forrester, Mayor**

Submitted by:

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Lisa Anglin, Town Clerk